



# The Big Sister's Guide to the World of Work: The Inside Rules Every Working Girl Must Know

*Marcelle DiFalco, Jocelyn Greenky Herz*

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### EVERY WORKING WOMAN NEEDS A BIG SISTER

In just one eight-hour day, a working woman can get more twisted up than panty hose in the spin cycle. *The Big Sister's Guide to the World of Work* will straighten her out. This tell-it-like-it-is handbook gives every working woman the tools for facing the forces of evil and opportunity in corporate America, including how to:

- Sidestep the classic mistakes women make in a new job
- Avoid getting tangled up in office politics
- Banish the seven habits that make you look small
- Get your boss on your side (without kissing up)

Once entry-level know-nothings who rose to the top of the corporate ranks, DiFalco and Herz have been the go-to big sisters for hundreds of women who were mystified and mortified at the office. Now you can arm yourself with the authors' straight-shooting advice. Uninhibited and fiercely wise -- like the very best big sisters -- they are the mentors every working woman needs.

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